



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT DEGREE COLLEGE BANDA, SAGAR
Name of the head of the Institution	Dr. H.G. SEN
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07583292011
Mobile no.	9300731856
Registered Email	hegcbansag@mp.gov.in
Alternate Email	iqacbanda1005@gmail.com
Address	WARD NO. 11, BANDRI ROAD BANDA (BELAI)
City/Town	Sagar
State/UT	Madhya Pradesh
Pincode	470335

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Prof. A.K.Rawat
Phone no/Alternate Phone no.	07583292011
Mobile no.	9300731856
Registered Email	hegcbansag@mp.gov.in
Alternate Email	iqacbanda1005@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=NTE4
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mphighereducation.nic.in/bandacollege

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.01	2017	02-May-2017	01-May-2022

6. Date of Establishment of IQAC	31-May-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Monitoring of beneficiary schemes of Madhya Pradesh	01-Jul-2016 1	25

Government by senior faculty members and IQAC coordinator		
Accreditation of the college was done by National Accreditation and Assessment Council (NAAC)	17-Apr-2017 2	25
1.Plantation was done in the campus.	12-Aug-2016 1	54
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	10000
Year	2016

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? The IQAC always remains active throughout session for maintaining excellent academic atmosphere in the institution. ? The attention in also paid to suggestion for infrastructural improvement and resource mobilization. ? The emphasis is also put on the quality of teaching.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Accreditation of college planned in the month of February or March	National Assessment and Accreditation (NAAC) of the College held in April 2017 and the college was graded B with CGPA of 2.01
Encouraging students towards curricular as well as extra-curricular activities	Students took active part in various activities
Induction program proposed to be organized for first newly admitted students	Induction program was organized in the month of August
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

17-Apr-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

14-Jan-2017

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government College Banda is affiliated by Maharaja Chhatrasal Bundelkhand University, Chhatarpur and its curriculum is provided by the department of Higher Education DHE, Government of Madhya Pradesh. Under Graduate/Post Graduate courses have the curriculum designed by the Central Board of Studies of the State/University. The College strictly adheres to the academic calendar as given by the department of Higher Education MP. The college carefully

follows the academic calendar of events prescribed by the department of higher education MP and specifying available dates for significant activities to ensure proper teaching learning process and continuous evaluation. Students are provided with the syllabus of each subject for the academic session. Teachers need to maintain a personal diary for effective academic planning, implementation and review of the curriculum. Library provides Book Bank facility. Institution ensures the effective curriculum delivery through a well planned and documented procedure. General timetable committee works to prepare a detailed timetable headed by the Principal and convened by the senior faculty members. Individual teachers are distributed the syllabus units as per their specialization. Progress of the curriculum delivery is tracked by the monthly meetings and Attendance register/diary. Examination cell prepares the uniform timetable for the internal evaluation exams. A synchronized activity calendar is prepared by IQAC for the effective curriculum delivery, holistic development of students and enrichment of the curriculum. A time table which includes both theory and practical classes is prepared by the Time Table committee prior to the commencement of the academic year and is displayed on notice board. Conventional classroom teaching is blended with reasonable use of ICT like assisted learning, power point presentation, websites, audio lectures; notes are also being used by teachers. experiential learning, participatory learning and problem solving methods are also used for effective curriculum delivery, special lectures, group discussions and departmental quiz by students, projects, group assignments, educational tours, field trips and interdepartmental quiz by students are also supplemented along with classroom teaching. Slow learners are given extra classes and are also recommended to use digital resources, internet etc. IQAC keeps the documentation of the above process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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Nil	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Institute takes feedback from students in order to set up objectives and review the performance of the Administration/teaching learning processes with the help of properly designed forms. Written Feedback is collected on various aspects of the college including teaching, learning, infrastructure, library and sports facilities, administration and other curricular and extracurricular activities. The feedback is analyzed by the IQAC committee which helps in updating and identifying the needs and requirements of the stakeholders. Administration is brought to notice about the various grievances and requirements and with the help of concerned committees needs and solutions for the requirements are chalked out. Feedback is also received from the students regarding teaching learning process performed by faculty members and further it is analyzed and implemented accordingly.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
Nil	Nil	Nil	Nil	Nil
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1214	72	7	4	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
7	4	2	1	1	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our College a proper student mentoring system is in place for establishing a better and effective relationship between students and our faculty members. Our faculties also continuously monitor council and guide students in educational and non academic activities throughout the session. The aim of student mentorship is to strengthen teacher – student relationship, to escalate student's academic performance with their attendance, to minimize student's dropout ratio also to know the parents about the performance of their wards. In the beginning of academic session the IQAC of our college takes the initiative of implementing the mentoring of students based on the streams of their studies and also according to their core subjects. Every faculty members are required to mentor the students. Also each student is monitored by a mentor assigned. It is further required that the same mentor continues to mentor the same student assigned to them at their entry level for their entire academic career. Mentors regularly interact with their mentees either individually or in groups regularly to discuss their problems and issues faced by them in their academic or non-academic issues and offer guidance and counseling as and when they required.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1286	7	1:184

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	7	12	7	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	Nil	Nil	Nil	Nil

No file uploaded.

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The internal assessment is carried out in a systematic manner for concerned courses as per schedule. Academic calendar prepared by department of higher education is made available on notice-boards of the college. Students know about the dates of class tests/internal examination submission of assignments well in advance through displayed notices and hence they can plan accordingly. College has a transparent and continuous internal assessment system. Evaluated answer scripts are shown to the students and suggestions for improvement are made by teachers. Teachers mostly assign innovative projects to students to develop their creative skills and to engage them in critical thinking and problem solving approaches. Students are also informed about the criteria for internal assessment and continuous evaluation during the orientation programme. It is also reiterated by teachers from time to time during regular classes.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared and released by Department of Higher Education, Govt. of Madhya Pradesh at the beginning of every academic year. The College organizes teaching and learning schedules, different programs according to the aforesaid academic calendar. The time-Table of the college is prepared and is followed by the teachers according to this calendar only. Every faculty member produces his/her monthly teaching plan and its implementation is monitored by the Principal and higher authorities. So far evaluation is concerned it is both internal and external. Internal evaluation is done through CCE (Continuous Comprehensive Evaluation) and external evaluation through semester examination of UG and PG students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mphighereducation.nic.in/bandacollege>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C026	MA	Sociology	5	4	80
C018	MA	Political Science	29	29	100
C031	MCom	11 Specified Subject	13	12	92.
C032	BCom	11 Specified Subject	82	78	95.1
C085, C116	BSc	11 Specified Subject	73	69	94.5
C028	BA	All Specified	245	187	76.3

Subject

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[Nil](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Sociology	5	0
National	Hindi	2	0
National	English	4	0

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	6
Hindi	2
English	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness Awareness	NSS Boys Girls Unit and Nehru Yuva Kendra	8	51
Aids Awareness rally	NSS Boys Girls Unit and Nehru Yuva Kendra	8	66
Plantation	NSS Boys Girls Unit and Nehru Yuva Kendra	8	57
Cycle Rally	NSS Boys Girls Unit and Nehru Yuva Kendra	8	60

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Adventure camp in Shimla, Niravali Gwalior	NSS	3
Sports(Short put)	First position in Division level	Lead College	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Sports	NSS Boys Girls Unit and Nehru Yuva Kendra	Cycle Rally	8	60
Plantation	NSS Boys Girls Unit and Nehru Yuva Kendra	Plantation	8	57
Aids Awareness Rally	NSS Boys Girls Unit and Nehru Yuva Kendra	Aids Awareness Rally	8	66
Cleanliness Awareness	NSS Boys Girls Unit and Nehru Yuva Kendra	Cleanliness Awareness	8	51
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1250000	1250000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23465	Nil	Nil	Nil	23465	Nil
Reference Books	2628	Nil	Nil	Nil	2628	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	14	0	5	5	0	5	0	8	0
Added	0	0	0	0	0	0	0	0	0
Total	14	0	5	5	0	5	0	8	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	http://www.mphighereducation.nic.in/bandacollege

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• There is development committee in the institution for campus maintenance and upkeep of the infrastructure facilities and equipment of the college. • As a decision of the committee, the work is done by the various funds available Govt. grant, Janbhagidari grant, AF and UGC. • Various equipments present in the different laboratories of the college were being taken care by heads of the department. • There is a cleanliness committee and beautification committee and comprising of the teachers students and the non-teaching staff to keep the campus clean and beautify it • The additional technical assistance, helpers for upkeep, cleanliness and maintenance are also hired as and when required. • Physical verification of each and every department each done by the committee. For this purpose, Principal constitutes various verification committees annually and the things assets which are of no use are listed separately and referred to write off committee by which the equipment/ instruments which are un-repairable are written off.
http://www.mphighereducation.nic.in/bandacollege

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	Nil	Nil	Nil

from institution			
Financial Support from Other Sources			
a) National	Scholarship	942	3925124
b)International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nil	Nil	Nil
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Swami Vivekanand Career counselling Programme	Nil	128	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	32	B.Com/B.A.	Commerce/Arts	Govt. College	M.Com/M.A.

					Banda	
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)						
Items			Number of students selected/ qualifying			
Nil			Nil			
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year						
Activity		Level		Number of Participants		
Sports		College		92		
Career Counselling		College		258		
View File						
5.3 – Student Participation and Activities						
5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)						
Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	State level	Nil	1	Nil	151005A0181	Ankit Gautam
2017	state level	Nil	1	Nil	151005A0197	Balram
2017	National level	National	1	Nil	141005C0045	V.K.Shri vastava
2017	Division Level	Nil	1	Nil	16100S0082	Kovan Singh
2017	Division Level	Nil	1	Nil	171005A0160	Ritesh Lodhi
No file uploaded.						
5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)						
The students of the college participate in the various academic activities such as extra classes, discussion with the teachers, group discussions etc. They actively participate in co-curricular activities viz. essay competitions, quiz competitions, drawing and painting competitions. Various cultural activities such as youth festival and farewell parties for final year are also organized						
5.4 – Alumni Engagement						
5.4.1 – Whether the institution has registered Alumni Association?						
No						
5.4.2 – No. of enrolled Alumni:						
0						
5.4.3 – Alumni contribution during the year (in Rupees) :						

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has adopted the following practices for decentralization and participative management- 1. The college appoints an administrative officer who is a senior professor. The administrative officer along with the IQAC Coordinator Suggests and cooperates the principal in decision making and management. At Present, the administrative officer is Prof. A. K. Nema. The administrative officer regularly monitors the activities and schedule of the teaching as well as non-teaching faculty members, regulates the various programs and helps in maintaining discipline in the college. The administrative officer also keeps an eye on the various student welfare schemes. 2. The process of decentralization, assignments of duties, feedback, and authentication of documents have been finding very useful in proper functioning of the system. The leadership adopts the following procedure – • Constitutes different committees and assigns different task to them. • Supervision of teaching-learning procedure. • Co-ordination, supervision of works assigned to the administrative staff. • Infrastructure development planning, self-finance, new courses/ subjects are Introduced through Janbhagidari Samiti.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	College follows an academic calendar designed and scheduled by MP Higher Education for all its academic activities. The students are provided course outlines and course schedules prior to the commencement of the academic session. college completes the curriculum within the stipulated time frame and calendar. College tries to shift the teaching learning process from teacher centric to students centric.
Library, ICT and Physical Infrastructure / Instrumentation	The College constantly and continually expands and upgrades the physical infrastructure from funds received from UGC, RUSA, State Govt, and other funding agencies. The College is committed to improve the teaching-learning process with modern aids. It has created smart-class rooms with Wi-Fi connectivity, LCD, projectors with latest technology.

Examination and Evaluation	Continuous Comprehensive Evaluation (CCE) is conducted to assess the overall performance of the students
Admission of Students	College Chalo Abhiyan is organized to improve GER

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The administration and other works are governed through the govt. email id of the college.
Finance and Accounts	All the finance and accounts activities are regulated through Sagar treasury using IFMIS as per the MP state government norms.
Student Admission and Support	Student admission is regulated through e-pravesh portal of Madhya Pradesh Higher Education Department. The scholarships are distributed to the students through the online Madhya Pradesh State Scholarship portal
Examination	The students fill their examination forms in online mode and the affiliating college issues the admit cards to the students. The marks of internal and external examinations of the students are communicated to them through their online portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nil	Nil	Nil	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1.Medical Reimbursement 2.Maternity benefits as per norms 3.Opportunities for international exposure, as per norms. 4. Provident fund for all the employees who fall under the eligibility criteria as per MP state Govt. norms 5.3 reservation in admission in MP Higher Education to the wards of Employees. 6. All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. programmes. 7. Study leave for pursuing higher studies.	1.Medical Reimbursement 2.Maternity benefits as per norms 3. Provident fund for all the employees who fall under the eligibility criteria as per MP state Govt.norms 4. 3 reservation in admission in MP Higher Education to the wards of Employees	Gaon Ki Beti, Pratibha Kiran, Postmatric Scholarship (SC/ST/OBC), Vikramaditya Yojana,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audit at Govt. College Banda is done at two different levels. 1.Internal Audit 2.External Audit Internal audit is done by the internal auditors mostly CAs selected by the due process and as per guidelines of the MP Finance and accounts department. External audit is done by the auditors appointed by the Accountant General, Government of Madhya Pradesh.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Nil
Administrative	No	Nil	Yes	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Innovative techniques of teaching with LCD Projector, desktop/laptop have been adopted in the class room 2. Innovation in pedagogy such as group discussions, interactive teaching and peer group study method. 3. Incandescent lamps/bulbs were replaced by CFL and LEDs.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Plantation was done	13/08/2016	15/08/2016	15/08/2016	180
2017	Accreditation was done by NAAC	01/07/2016	01/07/2016	15/05/2017	25
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Gender Equity	17/09/2016	17/09/2016	32	48

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
CFL and LEDs are used in the whole college campus including class room's staff room, library, office, Principal room, all departments, laboratories and

toilets. Older electrical equipments have been replaced especially incandescent bulbs to conserve energy and further to promote Use of renewable energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swakshta Pakhwada	01/08/2016	14/08/2016	62
World Aids Day	01/12/2016	01/12/2016	130
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Persons have been deployed to check unnecessary energy consumption 2. CFL and LEDs are used in the lecture halls, staff room, in fact in whole college campus. 3. Older electrical equipments have been replaced to conserve energy 4. Awareness programs are organized through NSS to reduce carbon emission. 5. Plantation was done in college campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Innovative Ideas in Student Teaching: The basic aim of education is to build up students personality so that they may able to solve challenges in their future life. Everyone has right to get education whether one is living in rural or urban area. Keeping in mind with these Objectives , There are several innovative ideas have been introduced in curriculum. These are :-

- Uniform syllabus Department of Higher Education, Govt. of M.P. implemented uniform syllabus to the entire college of M.P. o Continuous Comprehensive Evaluation. It is mandatory to every student. Thirty percent of marks are allocated for CCE and it is mandatory to pass CCE. A number of innovative ideas included in CCE such as preparation of question paper, sudden class test, group discussion, class room teaching etc.**
- Job Oriented Project work in last semester of both under-graduate and post-graduate classes. There is provision of sixty hours job oriented project work to be completed within two months during the tenure of project, students understand how they can be able to find out jobs in respective sector or establish their own business. This is to mandatory to**

every student. • Ambassador Professor the vacant posts are fulfilled every year by appointing guest faculties. In the institutions in rural areas there is no adequate staff to teach the students. The Ambassador Professor Yojana fulfills this need. Being an integral part of curriculum, the success rate is very high. Every student participates actively in these events. The practices mentioned above create an environment of learning and develop creativity among students. The activities also develop an attitude of competition among students. Results of these activities have increased student attendance in class room with a culture of learning. The teachers assess the students performance through these innovative activities and stress is laid • Towards those students in preparation of next event whose performance was found unsatisfactory. 2. To develop quality in education. Development of quality culture is an urgent need of present education system. These events fulfill this need of education. The target enshrined in the Vision Document has been achieved to a great extent. Attendance of the students, semester results, personality development, training for employability through job oriented project, competitive skill through various cultural and literary activities were improved. The College is deeply concerned to prepare every student for the competitive world along with the academic competency. Remedial Classes, Course information through Vivekanand Career Counseling Cell, Special Coaching Classes for weak students, Special Coaching for SC/ST students, Orientation Programmes, Productive Classes, Internal assessment (Comprehensive Continuous Evaluation), Home Assignment etc. are certain initiatives which are definitely helpful to achieve set targets.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.mphighereducation.nic.in/bandacollege>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision: The college aspires to provide inclusive and qualitative education through modern scientific education to enlighten, emancipate and empower the students so that they can lead a purposeful life full of moral and spiritual values and promote nation building. Our vision is to especially address the needs of the socially and economically disadvantaged students and empower them to be partners in nation building even in the face of adversity. Potential strategies, especially for SC/ST and economically weaker students, to create employment options and career prospects by addressing their academic deficiencies, converting their low-ranked employability index to high-ranking index to convert Mission To provide holistic education based on global values of love, justice, equality and peace among young students especially from rural areas and make them intellectually mature, morally upright, socially responsible and spiritually motivated students of our country To enable them to develop as future leaders. Our Mission: The aim of the institution is to create a cultured generation filled with excellent human values to face the challenges of the modern world. Objectives: Our aim is to create potential strategies, employment opportunities and career prospects especially for students belonging to SC/ST and Economically Weaker Sections, to overcome their academic gaps, make their low rank employability index to high rank index. The college has been performing well as per its distinct vision. The students are admitted in the college according to the reservation rules by the government. Every year hundreds of SC/ST students are benefitted by Postmatric scholarship and Awas Yojana. SC/ST students are distributed free books and stationary. The fund for this purpose is allocated by the government of MP.

Provide the weblink of the institution

<http://www.mphighereducation.nic.in/bandacollege>

8.Future Plans of Actions for Next Academic Year

? The college administration plans to renovate auditorium. ? Establishing a Botanical Garden in the campus. ? More Transparency in all operating mechanism.